

Minutes of

Medway Voluntary Action

Annual General Meeting & ‘Growth and Sustainability in Challenging Times’

Bridgewood Manor Hotel

15th November 2023

08.45 – 12.15

Medway Voluntary Action

5A New Road Avenue

Chatham

Kent ME4 6BB

Tel: 01634 812 850

Email: info@mva.org.uk

Trustees in Attendance:

Chair: Peter Stokes

Lisa Riley, Stephen Danton, Gordon Viggers, Lawrence McVeigh, Toni Clarke, Asha Saroy, Stephen Milford-Kemp.

Trustees Apologies – Jamie McConville, Yasmin Qureshi, David Green (retired)

Minutes:

Chair’s Welcome and Introductions:

- The Chair, Peter Stokes (PS) opened the meeting at 09.15 and welcomed those present and went through the housekeeping arrangements for the meeting.
- PS introduced Susan Robinson from Kreston Reeves and Eithne Rynne from Kent Association for the Blind, Marion Clout, Jane Howard and MVA Team. PS apologised on behalf of John Norley from Age UK Kent Rivers as he was unable to attend, but Clare Saunders from MVA presented on his behalf.
- PS explained the Annual Report and minutes of 2022 AGM had previously been circulated via email and has been made available via Medway Voluntary Action’s website.

<https://cdn2.assets-servd.host/bewildered-zebra/production/Documents/About-Us/MVA-Annual-Accounts-2022.pdf>

<https://cdn2.assets-servd.host/bewildered-zebra/production/Documents/About-Us/events-and-meetings/AGM2022/AGM-2022-Minutes.pdf>

- PS explained the voting had already taken place as MVA had contacted members in advance but those members who have not yet voted were invited to do this during the meeting.

Apologies:

Available on request

Minutes of 2022 AGM:

The minutes were agreed as a true record.

Proposed by The Medway League of Friends

Seconded by wHoo Cares

Vote carried with no abstentions, or votes against (including online votes).

Matters Arising:

- There were no matters arising from the 2022 AGM minutes.

Trustees Report:

The Trustees Report is available on the MVA website by following the link above. If you have any questions regarding this, please email info@mva.org.uk.

- PS explained that the Trustees Report is included in the Annual Report 2022 which had previously been circulated via email and available on Medway Voluntary Action's website.
- The full report is available in the Annual Report 2022 (Link for Annual Reports can be found below).

<https://cdn2.assets-servd.host/bewildered-zebra/production/Documents/About-Us/MVA-Annual-Accounts-2022.pdf>

Finance Report:

- The full Finance Report is available in the Annual Report 2022 (Link for Annual Reports can be found below).

<https://cdn2.assets-servd.host/bewildered-zebra/production/Documents/About-Us/MVA-Annual-Accounts-2022.pdf>

- PS explained Gordon Viggers as Trustee Treasurer is available if anyone has any questions.

Adoption of Accounts:

PS recommended the adoption of the accounts for 2022.

Proposed by North Kent Mind

Seconded by Medway Plus

Vote carried with no abstentions, or votes against (including online votes)

Appointment of Auditors:

PS asked for the appointment of Kreston Reeves LLP as MVA's accountants for the purposes of the annual account's inspection.

to be agreed.

Proposed by Kent Ramgarhia Darbar Gillingham

Seconded by Friends of All Saints Church

Vote carried with no abstentions, or votes against (including online votes)

Election of Board Members:

PS mentioned trustees whose terms have ended and up for re-election.

PS shared that all charity board members are appointed on a rotation basis.

There are four board members currently up for re-election, Toni Clarke, Gordon Viggers, Stephen Milford-Kemp and Asha Saroy. There were no recently Co-opted Trustees to be elected. PS asked for these to be voted en-bloc.

Proposed by: MVA Board of Trustees

Seconded by North Kent Mind

Vote carried with no abstentions, or votes against (including online votes)

Any Other Business: N/A

Meeting Closed: 09.25